

Scoutbook Introduction for Leaders



SCOUTBOOK

Tracking the Scouting Experience from Lion to Eagle

By Keri Barr – Northwest District, Montana Council



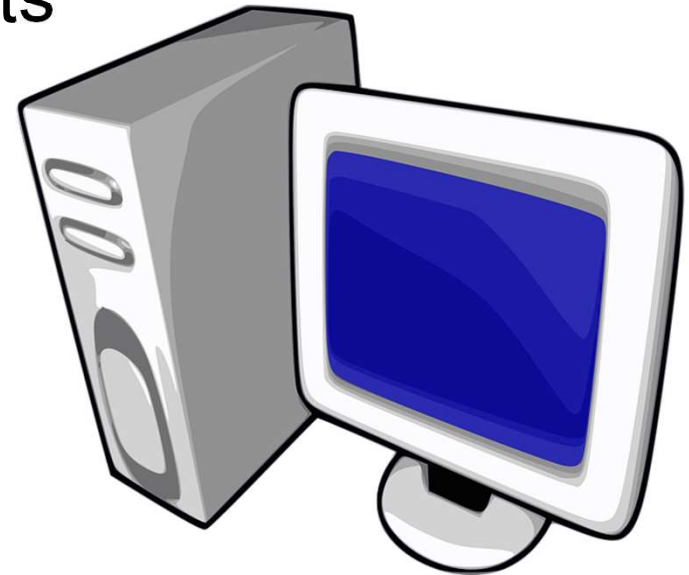
Getting Started

- **Who is using Scoutbook or Scoutbook Lite?**
- **Who is using Online Internet Advancement?**
- **Who is using paper tracking and mailing forms to Council?**
- **Who orders badges from Ebay and doesn't track anything?**



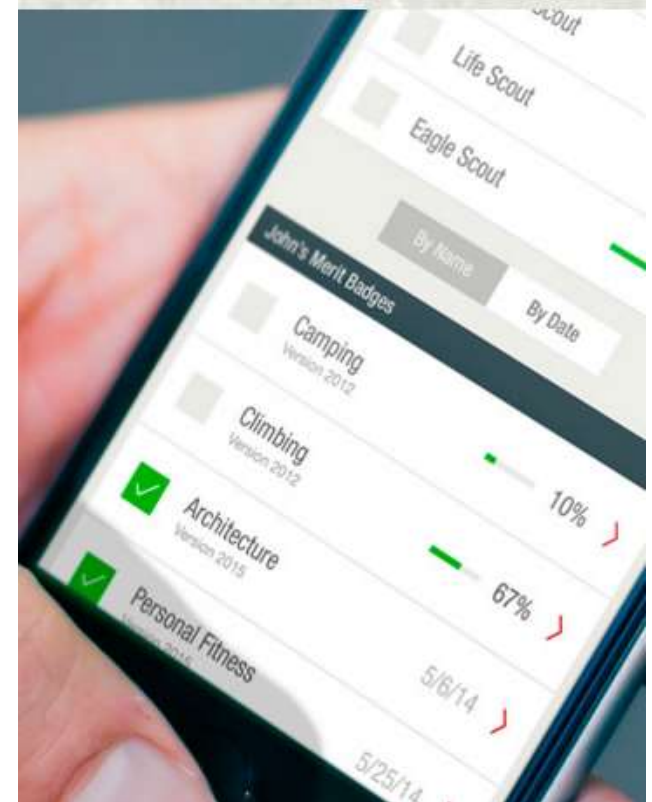
Old Computer Tracking Systems

- ❖ Legacy systems were centrally managed
- ❖ Limited people entered data and accessed the system
- ❖ Limited people printed out reports
- ❖ Reports were distributed



New Concept in Scout Tracking

- ♣ Web-based – accessed from tools you already have
- ♣ Advancement can be signed off in real time by examiners
- ♣ Parents and Scouts can monitor progress towards rank
- ♣ Owned by BSA, Scoutbook is positioned to be the one place units track all their activities
- ♣ Integrates with BSA records database



Features of Scoutbook

- ♣ Advancement, Leadership and Activity Tracking
- ♣ Unit Rosters
- ♣ Calendar
- ♣ Email and texting tool
- ♣ Payment Log
- ♣ Able to send/receive messages, photos to Leaders & MB Counselors when advancement.
- ♣ Unit forum feature.



Getting Started

- Initial log in must be completed by a member of Key 3
- Use my.scouting ID and password
- If no my.scouting ID, contact Council office to retrieve Scout member ID # to create new account.



Getting Started



The Whole Scouting Experience Rolled Into One Great Web App

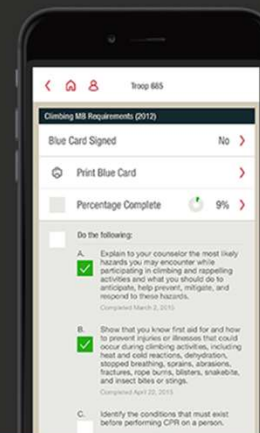
LOGIN

Are you a Scout or a Parent of a scout? Try out the Scouting Mobile App for Individual Advancement tracking. This free app is available for both iPhone and Android devices. Search for "Scouting BSA" in the [Apple App Store](#) or [Google Play](#) and download today!

Tracking the Scouting Experience from Lion on up

From the first knot tied to final hours of service performed, the Scouting experience is a journey like no other. Scoutbook ensures not a moment is missed - tracking advancement, milestone achievements and all the fun along the way.

[Click here](#) to watch a video of how Scoutbook can improve your Scouting experience.



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Getting Started

The screenshot displays the Scoutbook website interface. At the top left, there is a 'Login' button with a lock icon. The page title 'Scoutbook' is centered at the top. On the right side, there are refresh and search icons. Below the header, there are three notification banners: a red one about the free platform and membership update, a red one about a training import issue, and a yellow one about the Scouting Mobile App. A left sidebar contains navigation links for Blog, Forums, Directory, References, and Help. A 'User Login' modal is open in the center, featuring a 'login help' link, input fields for 'Username or Email' and 'Password', a 'Remember my username' checkbox, a red 'Login' button, and a 'Forgot password? or my.Scouting username?' link with an envelope icon. Below the modal, there is a link to a landing page for advancement tracking information.



Getting Started



Scoutbook



The new Forums were released to Scoutbook on Monday, April 22, 2019. Two Forums options are now available for all Scoutbook users: Forums and Legacy Forums. All previous posts will be in a read-only Legacy Forums section. Forums will link to a new platform that contains the same categories plus many expanded discussion areas and Unit forums.

A new Forums area is coming to Scoutbook. For more information, please click [here](#).

My Dashboard	>
my.Scouting Home Page	>
my.Scouting Dashboard (Training)	>
Blog	>
Forums	>
Legacy Forums	>
Directory	>
References	>
Help	>

- First time log in requires Adult Leader setup at My Dashboard
- Verify personal information, position, and e-mail address
- Log out, wait 15-30 minutes before logging in again
- Troop/Pack information will now appear



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Getting Started



Scoutbook



The new Forums were released to Scoutbook on Monday, April 22, 2019. Two Forums options are now available for all Scoutbook users: Forums and Legacy Forums. All previous posts will be in a read-only Legacy Forums section. Forums will link to a new platform that contains the same categories plus many expanded discussion areas and Unit forums.

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- My Dashboard >
- My Scouting Home Page >
- My Scouting Dashboard (Training) >
- Blog >
- Forums >
- Legacy Forums >
- Directory >
- References >
- Help >



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Getting Started

☰ < 🏠 My Dashboard

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

⚙ Administration

✉ Messages

📅 Events

📄 Reports



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Getting Started

☰ < 🏠 My Dashboard 🔄

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⚙️ **Administration**

My Account ➤

My Family

Boden 0% ➤


My Units


 Pack 4923 ➤
Bethany Lutheran Church-Bigfork

✉️ Messages

📅 Events

📄 Reports

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 **SCOUTBOOK**
IMPROVE YOUR LIFE





Troop 14



LEADERS: 14
SCOUTS: 30
LEADER TRAINING: 85%
JTE SCORE: COMING SOON
 0

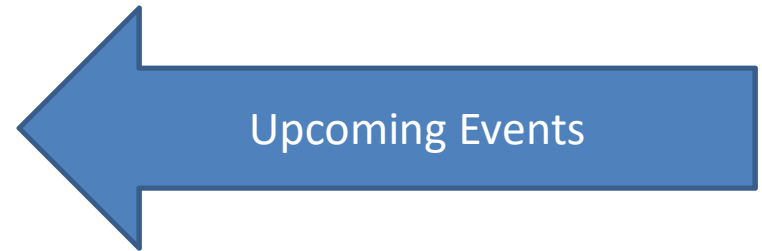
- #### Upcoming Events
- Troop Meeting**
Feb 3, 2016, 7pm - 8:30pm
 - Meet Mr Nelson**
Feb 3, 2016, 7:15pm - 8:15pm
 - Troop Meeting**
Feb 10, 2016 7pm
 - Hot Springs Campout**
Feb 12, 2016 3pm to Feb 14, 2016 10am

Awards

No troop awards entered

Patrols (8)

- Archived Scouts Patrol** ✓
SCOUTS: 0
- Burning Marshmallow Patrol** ✓
SCOUTS: 1
- Canadian Emus Patrol** ✓
SCOUTS: 8
- Cottonballs Patrol** ✓
SCOUTS: 8
- Dragon Warriors Patrol** ✓
SCOUTS: 3
- Earthquakes Patrol** ✓
SCOUTS: 4
- Spartans Patrol** ✓
SCOUTS: 4




Adding Patrol/Den



Patrols (1)

Cobra Patrol 
SCOUTS: 8



 Add Patrol

Scouts not in a Patrol (19)

 Alexander    



 Isaac    



 Peyton    



 Simon    



 Colton    



 Zach    



 Nicholas    



 Brandon    





 Matthew    



 Sean    



 Adam    



 Levi    



 Samuel    




Adding Patrol/Den

☰ < 🏠 📅 Troop 1901 🔄

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Troop 1901 ▼



LEADERS: 1
SCOUTS: 27
LEADER TRAINING: 6%
JTE SCORE: COMING SOON 0

Add Patrol to Troop 1901

Patrol Name:


AddCancel

Upcoming Events











Your Troop does not have any upcoming events entered. Unit Admins, **key 3 members**, and secretaries can add Troop events.

Patrols (1)

- Cobra Patrol ✓
SCOUTS: 8 ➤

 Add Patrol

Scouts not in a Patrol (19)

- Alexander ✓   ➤
- Isaac ✓   ➤
- Peyton ✓   ➤
- Simon ✓   ➤
- Colton ✓   ➤



Adding Patrol/Den

☰ < 🏠 📅 Troop 1901 Cobra Patrol 🔁

Scouts (8) ⚙️

- Aaron** CURRENT RANK: Tenderfoot
- Andrew** CURRENT RANK: scout
- Boder** CURRENT RANK: Scout
- Davin** CURRENT RANK: No Rank
- Jacob** CURRENT RANK: Scout
- Oliver** CURRENT RANK: Scout
- Patrick** CURRENT RANK: Scout
- Tayen** CURRENT RANK: Tenderfoot

- Connections Manager >
- Send Message >
- Quick Entry >
- Patrol Reports # >
- Print Roster >

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Adding Patrol/Den





























Once the Scout has accepted your invitation you will see his profile in your dashboard.

NOTE: Only use this page if you are an **adult leader** of the Scout.



Invite Other Scouts from the Troop to join Cobra Patrol

The following Scouts in **Troop 1901** have an existing record in Scoutbook and are not part of the patrol. Choose which Scouts belong to the patrol.

	Adam	
	Alex	
	Alexander	
	Brandon I	
	Bridger	
	Caleb	
	Cameron	
	Colton	
	Isaac	
	Levi	
	Luca	
	Matthew	
	Nicholas	
	Justin Dicks	

Select Scouts to be added to the patrol



Adding Patrol/Den














Once the Scout has accepted your invitation you will see his profile in your dashboard.

NOTE: Only use this page if you are an **adult leader** of the Scout.



Invite Other Scouts from the Troop to join Cobra Patrol

The following Scouts in **Troop 1901** have an existing record in Scoutbook and are not part of the patrol. Choose which Scouts belong to the patrol.

<input type="checkbox"/>	Adam	
<input type="checkbox"/>	Alex	
<input type="checkbox"/>	Alexander	
<input type="checkbox"/>	Brandon I	
<input type="checkbox"/>	Bridger	
<input type="checkbox"/>	Caleb	
<input type="checkbox"/>	Cameror	
<input type="checkbox"/>	Colton	
<input type="checkbox"/>	Isaac	
<input type="checkbox"/>	Levi I	
<input type="checkbox"/>	Luca	
<input type="checkbox"/>	Matthew	
<input checked="" type="checkbox"/>	Nicholas	
<input type="checkbox"/>	Peyton	



Adding Patrol/Den

<input type="checkbox"/>	Cameron	
<input type="checkbox"/>	Colton	
<input type="checkbox"/>	Isaac	
<input type="checkbox"/>	Levi	
<input type="checkbox"/>	Luca	
<input type="checkbox"/>	Matthew	
<input checked="" type="checkbox"/>	Nicholas	
<input type="checkbox"/>	Peyton	
<input type="checkbox"/>	Phillip	
<input type="checkbox"/>	Samuel	
<input type="checkbox"/>	Sean	
<input type="checkbox"/>	Simon	
<input type="checkbox"/>	Zach	

Personal Message:

Pressing Invite will send an invitation to each selected Scout and his connected parent(s) and leaders.

NOTE: If you are a leader and have Full Control permissions for each Scout, pressing Invite will transfer the Scouts into the Patrol without any email invitations being sent.

Invite

Cancel



<https://www.scoutbook.com/mobile/dashboard/>





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Adding Patrol/Den

☰ < 🏠 📅 Pack 4923 Webelos Den 2





4923


✓




 **Upcoming Events**




*There are no upcoming events entered. Admins, **key 3 members**, den leaders, and unit secretaries can add events.*




Den Leaders (1) 




 **Robert Barr** ✓
Webelos I Den Leader Pending


Scouts (3) 

 **Gabrielle T.** ✓  
CURRENT RANK: Webelos

 **Grant M.** ✓  
CURRENT RANK: Webelos

 **Sasha J.** ✓  
CURRENT RANK: Webelos

 Connect  Reassign Scout(s)  Add New Scout

Quick Entry 

Packs must also add a Den Leader. An invite is sent to the Adult Leader and will display as “pending” until the first log in.



Adding/Inviting Adult Leaders

Need to add parents? Please see [this FAQ](#).

Search For Existing User

Robert Barr

Positions

Den Position #1:

Den Position #2:

Admin Roles (optional)

Roles: Webelos Den 1 Admin

Scout Connections

Define the level of access this leader should have with each Scout account. Den Admins need full control permissions over their assigned den(s). Set permission to **None** if you want to manually setup permissions later.

Permissions: Same for all Scouts
 Custom

Permission Full Control >

Personal Message (optional)

Personal Message:

Submit


Cancel



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Connections Manager 

Send Message 

Quick Entry 

Den Reports 

Print Roster

Edit Den

	Annabella	Damien
Keri Barr	●	●
Robert Barr	●	●
Harvey Cassidy		
Ashley Grassa		
Eve Lefcourt	●	●
Christopher Miller	●	●
Tara Stevens		

Full Control

Edit Advancement

View Advancement

Edit Profile

View Profile

Set Permission

	Annabella	Damien
Keri Barr	●	●
Robert Barr	○ ●	○ ●
Harvey Cassidy		
Ashley Grassa		
Eve Lefcourt	●	●
Christopher Miller	●	●
Tara Stevens		



Everyone with me so far?

Any Questions?

Let's keep going!



Use Scoutbook for Tracking

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Boden

YOUR CONNECTION PERMISSIONS WITH BODEN:

Full Control [Remove](#)

PATROL:
Cobra

CURRENT RANK:
Scout

NEXT RANK:
 0%

MERIT BADGES:
3

PARENTS / GUARDIANS:
 Keri Barr

Scout info, patrol & rank

Parent information

Advancement



Completed Advancements



Completed Merit Badges

Awards

No awards have been recorded

[Edit Profile](#)



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Use Scoutbook for Tracking



Awards

No awards have been recorded

Edit Profile		>
Boden's Membership	434d	>
Boden's Payments Log	\$0.00	>
Boden's Connections 	4	>
Boden's Advancement		>
Boden's Awards		>
Boden's Leadership		>
Boden's Training		>
Boden's Service Log	0	>
Boden's Camping Log	0	>
Boden's Hiking Log	0	>
Reports 	#	>

Montana Council



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Pack 4923 Webelos Den 1

LEADERS: 0 SCOUTS: 2

WEBELOS
4923

Den Leaders (1)

Robert Barr ✓
Webelos I Den Leader

Quick Entry

Choose an action:

- Enter Rank Req. >
- Enter Adventures >
- Enter Activity Badges >
- Enter Academics Sports >
- Enter Awards >
- Enter Service Log >
- Enter Camping Log >
- Enter Hiking Log >

Connect Reassign Scout(s) Add New Scout

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Use Scoutbook for Tracking

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Quick Entry for Adventures

Now you can quickly and easily enter adventures for a single Scout or an **entire pack!**

Choose Adventure:

choose one...

- Required Adventures
 - Building a Better World
 - Cast Iron Chef
 - Duty to God and You
 - Duty to God in Action
 - First Responder
 - Outdoorsman
 - Scouting Adventure
 - Stronger, Faster, Higher
 - Webelos Walkabout
- Elective Adventures
 - Adventures in Science
 - Aquanaut
 - Art Explosion
 - Aware and Care
 - Build It
 - Build My Own Hero
 - Castaway
 - Earth Rocks!
 - Engineer
 - Fix It
 - Game Design
 - Into the Wild
 - Into the Woods
 - Looking Back, Looking Forward
 - Maestro!
 - Moviemaking
 - Project Family
 - Sportsman

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Use Scoutbook for Tracking

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

Quick Entry for Cast Iron Chef Adventure

Now you can quickly and easily enter adventures for a single Scout or an entire pack!



Choose Adventure:

Cast Iron Chef ▼

Choose Requirements Version:

2016 

2015

Date Completed:



Choose Scout(s):

 You do not have edit advancement permissions for any Cub Scouts who are working on the new 2015 requirements. You may need to update the version of each Scout's rank page to assign them to the new 2015 requirements in order to see them on this page.

Select Requirements:

Select All

#1
Plan a menu for a balanced meal for your den or family. Determine the budget for the meal. If possible, shop for the items on your menu. Stay within your budget.

#2
Prepare a balanced meal for your den or family. If possible, use one of these methods for preparation of part of the meal: camp stove, Dutch oven, box oven, solar oven, open campfire, or charcoal grill. Demonstrate an understanding of food safety practice

#3
Use tinder, kindling, and fuel wood to demonstrate how to build a fire in an appropriate outdoor location. If circumstances permit and there is no local restriction on fires, show how to safely light the fire, under the supervision of an adult. After allo

Notes/Comments:

NOTE: This action cannot be undone. If you make a mistake you must go into each Scout record to make corrections.



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Use Scoutbook for Tracking

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

Quick Entry for Cast Iron Chef Adventure

Now you can quickly and easily enter adventures for a single Scout or an **entire pack!**



Choose Adventure:

Cast Iron Chef ▼

Choose Requirements Version:

2016
 2015

Date Completed:

01/28/2019 

Choose Scout(s):

 You do not have edit advancement permissions for any Cub Scouts who are working on the new 2015 requirements. You may need to update the version of each Scout's rank page to assign them to the new 2015 requirements in order to see them on this page.

Select Requirements:

Select All

#1
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#3
Use tinder, kindling, and fuel wood to demonstrate how to build a fire in an appropriate outdoor location. If circumstances permit and there is no local restriction on fires, show how to safely light the fire, under the supervision of an adult. After allo

Notes/Comments:

Save

NOTE: This action cannot be undone. If you make a mistake you must go into each Scout record to make corrections.



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Using Scoutbook for Advancement

☰ < 🏠 📅 Troop 1901 Cobra Boden Barr

🟢 PARENTS / GUARDIANS: Keri Barr 🔗

Advancement



Awards

No awards have been recorded

- Edit Profile >
- Boden's Membership 435d >
- Boden's Payments Log \$0.00 >
- Boden's Connections 🔗 4 >
- Boden's Advancement** ← >
- Boden's Awards >
- Boden's Leadership >
- Boden's Training >
- Boden's Service Log 0 >
- Boden's Camping Log 0 >





Demo Scout ▾

Demo's Rank Advancement

- Scout** 6/9/14 >
approved by Bill Nelson
- Tenderfoot** 12/1/14 >
approved by Bill Nelson
- Second Class** 1/31/16 >
- First Class** 8% >
- Star Scout** 14% >
- Life Scout** 0% >
- Eagle Scout** 7% >

Completed Ranks

Ranks he is working on

By Name By Date

Demo's Merit Badges

- Astronomy** 10/15/15 >
version 2013
- Cit. in Comm.** 50% >
version 2013
counselor Bill Nelson
- Cit. in World** 10/15/15 >
version 2006
counselor Bill Nelson

Merit Badges

+ Start Another Merit Badge

< Second Class

Star >

First Class Rank

Percent Completed



2012

2013

2016

First Class Rank Requirements

- 1a. Since joining, participate in 10 separate troop/patrol activities, six of which include overnight camping. These 10 activities do not include troop or patrol meetings. On at least five of the six campouts, spend the night in a tent that you pitch or other structure that you help erect (such as a lean-to, snow cave, or tepee).
completed Jan 31, 2016
- 1b. Explain each of the principles of Tread Lightly! and tell how you practiced them on a campout or outing. This outing must be different from the ones used for Tenderfoot requirement 1c and Second Class requirement 1b.
completed Jan 31, 2016
- 2a. Help plan a menu for one of the above campouts that includes at least one breakfast, one lunch, and one dinner, and that requires cooking at least two of the meals. Tell how the menu includes the foods from MyPlate or the current USDA nutritional model and how it meets nutritional needs for the planned activity or campout.
completed Jan 31, 2016
- 2b. Using the menu planned in First Class requirement 2a, make a list showing a budget and the food amounts needed to feed three or more boys. Secure the ingredients.
- 2c. Show which pans, utensils, and other gear will be needed to cook and serve these meals.

You can credit Scouts in real time as they complete the requirements



Green check = leader approved

Blue check = Scout completed

Box means not completed or not started



Using Scoutbook for Advancement

☰ < 🏠 📅 Troop 1901 Cobra Boden B. Advancement Tenderfoot Rank Requirements

📦 Percent Completed

4% >

2012 2016-19

Tenderfoot Rank Requirements

- 1a. Present yourself to your leader, prepared for an overnight camping trip. Show the personal and camping gear you will use. Show the right way to pack and carry it.
- 1b. Spend at least one night on a patrol or troop campout. Sleep in a tent you have helped pitch.
- 1c. Tell how you practiced the Outdoor Code on a campout or outing.
- 2a. On the campout, assist in preparing one of the meals. Tell why it is important for each patrol member to share in meal preparation and cleanup.
- 2b. While on a campout, demonstrate an appropriate method of safely cleaning items used to prepare, serve, and eat a meal.
- 2c. Explain the importance of eating together as a patrol.
- 3a. Demonstrate a practical use of the square knot.
- 3b. Demonstrate a practical use of two half-hitches.
- 3c. Demonstrate a practical use of the taut-line hitch.
- 3d. Demonstrate proper care, sharpening, and use of the knife, saw, and ax. Describe when each should be used.
- 4a. Show first aid for the following:
 - Simple cuts and scrapes
 - Blisters on the hand and foot
 - Minor (thermal/heat) burns or scalds (superficial, or first-degree)
 - Bites or stings of insects and ticks
 - Venomous snakebite
 - Nosebleed
 - Frostbite and sunburn
 - Choking
- 4b. Describe common poisonous or hazardous plants; identify any that grow in your local area or campsite location. Tell how to treat for exposure to them.
- 4c. Tell what you can do while on a campout or other outdoor activity to prevent or reduce the occurrence of injuries or exposure listed in Tenderfoot requirements 4a and 4b.
- 4d. Assemble a personal first-aid kit to carry with you on future campouts and hikes. Tell how each item in the kit would be used.



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Using Scoutbook for Advancement

☰ < 🏠 📅 Troop 1901 Cobra Boden B. Advancement Tenderfoot Requirement #4a

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Tenderfoot Requirement #4a

Show first aid for the following:

- Simple cuts and scrapes
- Blisters on the hand and foot
- Minor (thermal/heat) burns or scalds (superficial, or first-degree)
- Bites or stings of insects and ticks
- Venomous snakebite
- Nosebleed
- Frostbite and sunburn
- Choking

Date Completed:



Today

Save

Notepad & Comments

about Boden's requirement #4a



Keri Barr



Billy King



Randall Collins



Harry McAllister



Keri Barr

just now



Post Note

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Using Scoutbook for Advancement

- Anyone can add completion dates – Scout, Parent, MB counselor
- Must be approved by Adult Leader such as Troop Master or Advancement Chair
- BSA Sync occurs **AFTER** the Adult Leader approves.



Advancement & Approval

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 My Dashboard



 Blog



 Forums



 Directory



 References



 Help



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Advancement & Approval

☰ < 🏠 📅 Troop 1901

Samuel	✓ 🔗 Ⓜ	➤
Bridger	✓ 🔗 Ⓜ	➤
Phillip	✓ 🔗 Ⓜ	➤
Cameron	✓ 🔗 Ⓜ	➤
Caleb	✓ 🔗 Ⓜ	➤
Alex	✓ 🔗 Ⓜ	➤
Luca	✓ 🔗 Ⓜ	➤

Troop Roster 📄 ➤

Send Message ✉ ➤

Quick Entry 📄 ➤

Troop Reports 📊 ➤

Export / Backup 📁 ➤

Edit Troop ➤

MB Counselor List ➤

Print Blue Cards ➤

Montana Council ➤

#



Advancement & Approval

	Samuel				
	Bridger				
	Phillip				
	Cameron				
	Caleb				
	Alex				
	Luca				
Choose a report:					
Report Builder					
Individual Advancement Record					
Boy Scout Recognition Report					
OA Eligibility Report					
Incomplete Merit Badge Report					
Trained Leaders Report					
Needs Approval Report					
Needs Purchasing Report					
Needs Awarding Report					
Payment Logs Report					
Activity Log Report					
Attendance Report					
Audit Log Report					

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Advancement & Approval

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Needs Approval Report

This report shows all the advancement that has been completed but not approved.

Review each Scout's work including his notes, photos and videos he has posted. Use the Notepad feature to communicate to the Scout, parents and other leaders.

After approving the Scout's work a blue checkmark will appear replacing the green one.



Total: 2

Completed Requirements

✓ Approve All Troop 1901

Troop 1901

 **Boden**
Scout Rank (1), Tenderfoot Rank Requirements (1)

2 >



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Advancement & Approval

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

Needs Approval Report - Boden

This page shows everything that Boden has completed and is waiting to be approved.

Since you are a leader you can use this page to review and approve these items so awards can be ordered and presented at the next court of honor.



Select All

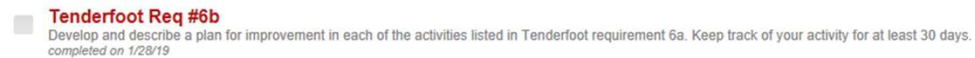
Total: 2

Items Needing Leader Approval

Badges of Rank (1):



Rank Requirements (1):



Mark As Approved



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Everyone with me so far?

Any Questions?

Let's keep going!



Assigning Merit Badge Counselors

Troop Roster 	>
Send Message 	>
Quick Entry 	>
Troop Reports 	# >
Export / Backup 	>
Edit Troop	>
MB Counselor List	>
Print Merit Badge Cards	>
Montana Council 	>

- Every Merit Badge Counselor with CURRENT YPT2 certification is listed in the system.
- MB Counselor must be connected to a specific MB to be assigned to a scout



Assigning Merit Badge Counselors

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

Find a MB Counselor

This page is only viewable by unit leaders. Parents, Scouts and other users do not have access to this page.

Use the search fields below to locate a merit badge counselor for your Scouts. Only counselors with **current Youth Protection training** appear.

All badges ▼

Proximity to 59903:

5 miles

10 miles

25 miles

50 miles

Any distance

Availability:

Available

Busy

Both

Search



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Assigning Merit Badge Counselor

☰ < 🏠 📅 Troop 1901 MB Counselor List

Maintenance Advisory: There will be a brief maintenance window starting at 10:30 AM CST, Thursday, January 31, 2019 for Scoutbook.com. We apologize for any inconvenience. Thank you.

50 mi ✕ Available ✕

Results: 1 From Zip: 59903



Jeff Green
Kalispell, MT 59901
Home (406) 890-4128
Mobile (406) 890-4128
tjeffgreen@gmail.com
Counselor for Montana Council



Expires:
3/15/2020

22.8 mi


✔ Bugling



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Assigning Merit Badge Counselor



Expires:
7/9/2020

✓ American Business

✓ American Cultures

✓ American Heritage

✓ American Labor

✓ Animal Science

✓ Animation

✓ Architecture

✓ Art

✓ Astronomy

✓ Athletics

✓ Aviation

✓ Basketry

✓ Bird Study

✓ Bugling

✓ Camping

✓ Chemistry

✓ Chess

✓ Citizenship in the Community

✓ Citizenship in the Nation

✓ Citizenship in the World

✓ Coin Collecting

✓ Collections

✓ Communication

✓ Composite Materials

✓ Cooking

✓ Crime Prevention

✓ Digital Technology

✓ Disabilities Awareness

✓ Dog Care

✓ Energy

✓ Engineering

✓ Entrepreneurship

✓ Environmental Science

✓ Exploration

✓ Family Life

✓ Fingerprinting

✓ Fire Safety

✓ First Aid

✓ Fish and Wildlife Management

✓ Game Design

✓ Gardening

✓ Genealogy

✓ Golf

✓ Graphic Arts

✓ Home Repairs

✓ Indian Lore

✓ Insect Study

✓ Inventing

✓ Journalism

✓ Leatherwork

✓ Mammal Study

✓ Mining in Society

✓ Model Design and Building

✓ Moviemaking

✓ Music

✓ Nature

✓ Nuclear Science

✓ Oceanography

✓ Personal Management

✓ Pets

✓ Photography

✓ Pioneering

✓ Pottery

✓ Public Health

✓ Public Speaking

✓ Pulp and Paper

✓ Reading

✓ Robotics

✓ Safety

✓ Salesmanship

✓ Scholarship

✓ Scouting Heritage

✓ Signs, Signals, and Codes

✓ Skating

✓ Soil and Water Conservation

✓ Space Exploration

✓ Sports

✓ Stamp Collecting

✓ Textile

✓ Theater


✓ Traffic Safety


✓ Veterinary Medicine

✓ Weather


✓ Wilderness Survival

Working with 1 Scout:





Expires:
5/11/2020



Joseph Reding
Bayport, MN 55003
Home (651) 439-8396
Mobile (651) 303-6054
jreding@jreding.net
Approved by the Northern Star Council
Counselor for any Scout in the BSA

1,036.0 mi

✓ Camping

✓ Coin Collecting

✓ Collections

✓ Cycling

✓ Digital Technology


✓ Home Repairs


✓ Inventing

✓ Scouting Heritage


✓ Small-Boat Sailing

Working with 1 Scout:





Expires:
5/22/2020



Joshua Rubin
Fitchburg, WI 53711
Home (248) 325-8182
Mobile (608) 572-9610
jkotrub@yahoo.com
Approved by the Glaciers Edge Council
Counselor for any Scout in the BSA

1,242.3 mi

✓ Astronomy

✓ Backpacking

✓ Camping

✓ Electricity

✓ Electronics

✓ Energy

✓ First Aid

✓ Hiking

✓ Nuclear Science


✓ Personal Management

✓ Photography


✓ Programming

✓ Scuba Diving

✓ Swimming



Expires:
7/30/2020



Rodney Wiford
Sidney, OH 45365
Home (937) 492-9494
Mobile (419) 305-0343
rwiford@gmail.com
Approved by the Miami Valley Council, BSA
Counselor for any Scout in the BSA

1,568.3 mi

✓ Architecture

✓ Camping

✓ Communication

✓ Cooking

✓ Family Life

✓ Personal Management


















✓ Photography

✓ Pioneering

✓ Sustainability

✓ Wilderness Survival

Working with 17 Scouts:

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Assigning Merit Badge Counselor

- MBC can only be searched by Adult Leaders
- Provide signed blue card to scout
- Scout is responsible for contacting MBC
- Adult Leader “invites” MBC to connect with scout on Scoutbook
- ONLY the MBC can sign off on completed merit badges
- MBC can change their status to “Busy” if not taking additional scouts



Citizenship in the Community MB Counselor



Bill Nelson

As Demo's merit badge counselor you are the only one authorized to approve his work on this badge. When you are satisfied that Demo has completed a requirement check it off (blue checkbox).

Use the comments section below to leave notes to Demo, his parents, or other Scout leaders.

Citizenship in the Community MB Requirements (2013)

Blue Card Signed No >

Print Blue Card >

Percent Completed 50% >

1. Discuss with your counselor what citizenship in the community means and what it takes to be a good citizen in your community. Discuss the rights, duties, and obligations of citizenship, and explain how you can demonstrate good citizenship in your community, Scouting unit, place of worship, or school.

completed Dec 24, 2015

2. Do the following:

- (a) On a map of your community, locate and point out the following:
 1. Chief government buildings such as your city hall, county courthouse, and public works/services facility
 2. Fire station, police station, and hospital nearest your home
 3. Historical or other interesting points

completed Dec 24, 2015







Merit Badge Counselor assigned to work with Scout

Can indicate blue card is signed
And can print requirement completion on blue card

Requirement approval similar to rank advancement

Blue Cards still need to be used for an official written record of earning the merit badge.
See information at:
<http://scouting.org/advancement>

Ordering Badges & Awards

	Choose a report:	
Troop Roster 	Report Builder >	>
Send Message 	Individual Advancement Record >	>
Quick Entry 	Scouts BSA Recognition Report >	>
Troop Reports 	OA Eligibility Report >	>
Export / Backup 	Incomplete Merit Badge Report >	# >
Edit Troop	Trained Leaders Report >	>
MB Counselor List	Needs Approval Report >	>
Print Blue Cards	Needs Purchasing Report # >	>
Montana Council	Needs Awarding Report # >	>
	Payment Logs Report >	 >
	Activity Log Report >	
	Attendance Report >	
	Audit Log Report >	

<https://www.scoutbook.com/mobile/dashboard/admin/account.asp?ScoutUserID=8135758>



Ordering Badges & Awards

- Initial log in may show old purchasing lists.
- DO NOT create a purchase order for badges that have already been awarded!!



Ordering Badges & Awards

Needs Purchasing Report

This report shows everything that is approved and not purchased or awarded.

Select all the awards you want to purchase then press Create Purchase Order.

After creating the purchase order all awards will be placed into **Purchased** status. You will be able to **customize, sort, group and print** the purchase order in the format you want.



Total: 268

Approved Items

Select Unit:

Troop 1901

268

Select All

Rank Emblems (2)

Scout Rank Emblem
Boden Barr earned on 5/22/18

Wood Carving MB Emblem
Peyton Bicha earned on 7/27/18

Create Purchase Order

If a Scout has already been awarded a badge or award you can skip the purchase step and mark them as Awarded.

Mark as Awarded



Ordering Badges & Awards

CSV > Print >

Troop 1901 Purchase Order #225156

Status: Open

Feb 5, 2019

QTY	SKU	Item Name	Unit Price	Price
1	415	Scout Rank Emblem Boden B	\$1.99	\$1.99
1 Items			Sub Total:	\$1.99

Notes:

Settings

Control how this purchase order looks before you print. Be sure to hit Save when you're done.

Show:

Show SKU #

Show Prices

Show Notes

Organize by Patrol

No Grouping

Notes:

Save / Update

Close Purchase Order

Delete Purchase Order

 Advancement Report

 ScoutNET File

Closing a PO allows you to start a new PO. You can use the Needs Awarding report to mark items as awarded.

Deleting the PO will place all unawarded items back into the Needs Purchasing Report.

Advancement Report 34403 is the official BSA Advancement Report for all units. This PDF is auto-filled for you.

**ADVANCEMENT REPORT
(PACK, TROOP, TEAM, CREW, SHIP)**
BOY SCOUTS OF AMERICA

<input type="checkbox"/> Pack	<input checked="" type="checkbox"/> Troop	<input type="checkbox"/> Team	<input type="checkbox"/> Crew	<input type="checkbox"/> Ship	No. 1901	District Northwest
Leader Randall Collins			Address: 1751 Bison Dr			
City Kalispell			State MT	Zip 59901		
Expiration date of unit			Date awards needed			
Date this report forwarded to council service center 2/5/2019						

FOR COUNCIL SERVICE CENTER USE ONLY	
Report received	
Certificates issued	
Mailed or issued to	
Date mailed	
Record posted	

1. Advancement procedures:
Packs. After Den Advancement Reports, No 33847, are received from den leaders, this form is completed for the entire pack.
Troops/Teams. All Day Scouts or Varsity Scouts ready for advancement must appear personally before a board of review composed of at least three members. An advancement report must be sent to the council service center immediately following each board of review. This report must be signed by at least three members of the board of review, including its chairman.
Crews and Ships. Venturers and Sea Scouts should give their advancement applications to their Advisor or Skipper who, in turn, takes them to the crew or ship committee for approval, then prepares, signs, and forwards this advancement report to the council service center.
 2. Only MCMDCRS with unexpired membership certificates can be credited with advancement. Eagle Scout candidates must have been registered and have completed all requirements except the board of review, through the time until their 18th birthday.
 3. Fill in name and only one advancement award or merit badge on each line, but list all of one member's advancement consecutively.
 4. The pack, troop, team, crew, or ship advancement committee member should interview youth members who are not advancing. List these individuals' names on bottom of form.
 5. No Day Scout advancement may be earned by female Venturers or by a Day Scout, Varsity Scout, or male Venturer or Sea Scout who has reached the age of 18.
 6. Venturers may earn Venturing advancement through age 20.
 7. Each merit badge counselor must be registered as a merit badge counselor with the BSA.

Internet Advancement is an online tool designed to assist unit leaders with recording ranks, merit badges, and awards, and reporting these entries to the council. It is completely user friendly and works from any Internet-connected PC with Internet Explorer. To find out more about Internet Advancement, please contact your local council service center.

To: Council Advancement Committee

I certify that the following record of advancement is correct and that it meets the standards and requirements of the Boy Scouts of America, and that merit badge counselors are registered adult members of the BSA.

For Boards of Review. Two additional signatures are required, plus the date the board of review was held.

_____ Signature	_____ Title
--------------------	----------------

Board of Review
Date







Name	Date Award Earned	Badge of Rank, Merit Badge, or Award	Name	Date Award Earned	Badge of Rank, Merit Badge, or Award
1. Boden Barr	05/22/18	Scout Rank	19.		
2.			20.		
3.			21.		
4.			22.		
5.			23.		
6.			24.		
7.			25.		
8.			26.		
9.			27.		
10.			28.		
11.			29.		
12.			30.		
13.			31.		
14.			32.		
15.					

Youth interviewed who are not advancing

- Automatic Download in .pdf format
- Easy e-mail to Ruth @ District Office to order – no print and sign required
- Can be printed for scout file



Award Tracking


	Choose a report:	
Troop Roster 	Report Builder >	>
Send Message 	Individual Advancement Record >	>
Quick Entry 	Scouts BSA Recognition Report >	>
Troop Reports 	OA Eligibility Report >	>
Export / Backup 	Incomplete Merit Badge Report >	# >
Edit Troop	Trained Leaders Report >	>
MB Counselor List	Needs Approval Report >	>
Print Blue Cards	Needs Purchasing Report # >	>
Montana Council	Needs Awarding Report # >	>
	Payment Logs Report >	 >
	Activity Log Report >	
	Attendance Report >	
	Audit Log Report >	


<https://www.scoutbook.com/mobile/dashboard/admin/account.asp?ScoutUserID=8135758>






Boden (4)

 **Scout Rank Emblem**
Boden Barr earned on 5/22/18

 **First Aid MB Emblem**
Boden Barr earned on 7/21/18

 **Swimming MB Emblem**
Boden Barr earned on 7/21/18


 **Wilderness Surv. MB Emblem**
Boden Barr earned on 7/21/18




Boden (4)

 **Scout Rank Emblem**
Boden Barr earned on 5/22/18

 **First Aid MB Emblem**
Boden Barr earned on 7/21/18

 **Swimming MB Emblem**
Boden Barr earned on 7/21/18

 **Wilderness Surv. MB Emblem**
Boden Barr earned on 7/21/18

Mark As Awarded

Award Tracking



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Everyone with me so far?

Any Questions?

Let's keep going!




Add Notes, Comments and Photos

The screenshot shows a user interface for the ScoutRank system. At the top, there is a navigation bar with a left arrow and the text "Second Class" on the left, and a right arrow and the text "Star" on the right. Below this is a section titled "Notepad & Comments" with a sub-header "about Demo's First Class rank" and a help icon (question mark in a circle) on the right. Underneath the title is a row of six profile pictures with names below them: Bill Nelson, Christophe Bagby, Loong Loh, Roy Mason, Carl Sulzen, and Demo Scout. Below the names is a large text input area. To the left of the input area is a vertical stack of icons: a profile picture of Bill Nelson, a merit badge icon, a rank icon with the number "14", and another merit badge icon. Below the input area is a camera icon and a red button labeled "Post Note".

Scouts, Leaders and Merit Badge Counselors can add notes and photos to individual Scout's rank or rank requirement track











Plan Events and Track Activities

My Calendar - Jan 31, 2016 

< January > < 2016 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6 Troop Meeting	7	8	9
10	11	12	13 Troop Meeting	14	15	16
17	18	19	20 PLC	21	22	23 Eagle Court of Honor
24	25	26	27 Troop Meeting	28	29	30 Communications Merit Badge
31	1	2	3 Troop Meeting	4	5	6 Scouting for Food

-  Troop 14 **Subscribe**
-  Troop 14 Burning Marshmallow Patrol **Subscribe**
-  Troop 14 Cottonballs Patrol **Subscribe**
-  Troop 14 Spartans Patrol **Subscribe**
-  Troop 14 Dragon Warriors Patrol **Subscribe**
-  Troop 14 Canadian Emus Patrol **Subscribe**
-  Troop 14 Earthquakes Patrol **Subscribe**

 Add Event

Sync with Personal Calendars

Upcoming Events

Troop 14 - Troop Meeting
Feb 3, 2016, 7pm - 8:30pm



Send Emails and Text Messages to Leaders, Parents and Scouts

☰ < 🏠 📧 Send Message

Emails and texts to Scouts are also sent to parents

Michael [redacted], Todd ✓


Jack [redacted] Chad ✓

Jack [redacted] Heather ✓

Send Email Send Text

Subject:

Message:

 Insert Upcoming Events

File Attachments:

Send Message

"Combining communications and youth protection in the digital age used to be a huge burden. Now with Scoutbook, all of our unit's communication automatically follows electronic youth protection without us even worrying about it!" - Scott Fisher, Washington Crossing Council



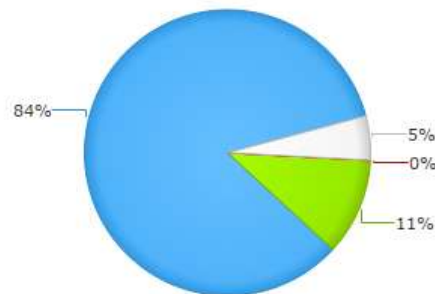
Track Leaders' Training

Due to the updated Training Course ID#s, Scoutbook WILL NOT Sync with my.scouting. Completions must be manually added.

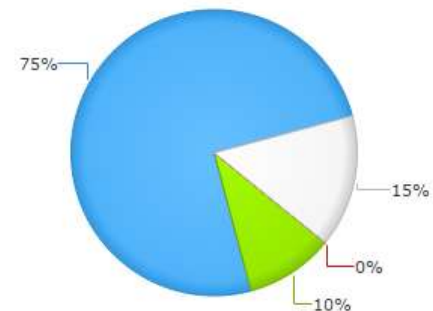
			Y01	D72	S11	S24	WA01	WS10	ScoutNET Verified	% Trained
	Stephane Smith 11 5	Merit Badge Counselor	<input checked="" type="checkbox"/>						1/31/16	100%
	Carl Sulzen 1 95	Assistant Scoutmaster	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			1/31/16	100%
	Carl Sulzen 12 5	Merit Badge Counselor	<input checked="" type="checkbox"/>						1/31/16	100%
	Laura Sulzen 12 8	Merit Badge Counselor	<input checked="" type="checkbox"/>						1/31/16	100%
			95% YPT	100%	75%	63%	0%	83%	95%	85% TRAINED

Trained & Verified Trained Expires in 30 days Expired Not Taken

Youth Protection



Leaders Trained



- Y01 Youth Protection Training
- D72 Training the Chartered Organization Representative
- S11 IOLS - Introduction to Outdoor Leader Skills
- S24 Scoutmaster & Assistant Specific Training
- WA01 This is Scouting
- WS10 Troop Committee Challenge



EAGLE SCOUT RANK APPLICATION

TO THE EAGLE SCOUT RANK APPLICANT. This application is to be submitted after you have completed all requirements for the Eagle Scout rank. Print in ink or type all information. List the month, day, and year for all dates. When using computer date blocks, list the date: July 8, 2019, as 07 (for July) 08 (for day) 19 (for year). When you have completed this application, sign it and submit it to your unit leader.

FOR COUNCIL USE ONLY
COUNCIL NO. TYPE OF UNIT
REGION UNIT NO.
PHONE (REQUIRED)
126582174
POSTAL CODE

FULL LEGAL NAME (Use abbreviations if necessary, must fit within 30 characters, including spaces and punctuation.)

[Name field]

Street address or P.O. box
Kalispell, MT 59901
City, state, zip

Date joined Scouts BSA
Date joined a Varsity Scout team
Date joined a Venturing crew
Date joined a Sea Scout ship
Date of First Class Scout board of review
Date of Star Scout board of review
Were you a Cub Scout?
Were you a Webelos Scout?
Did you earn the Arrow of Light Award?
Had you completed fifth grade upon joining?

Date of birth: 03/01/15
Date of Life Scout board of review: 11/14/17

AGE REQUIREMENT ELIGIBILITY. Merit badges, badges of rank, and Eagle Palms may only be earned by registered Scouts, and qualified Venturers and Sea Scouts. They may earn these awards until their 18th birthday. Any Venturer or Sea Scout who achieved the First Class rank in a Scout troop or Varsity Scout in a team may continue working for the Star, Life, and Eagle Scout ranks and Eagle Palms while registered as a Venturer or Sea Scout up to their 18th birthday.

A Scout, Venturer, or Sea Scout with a disability may work toward rank advancement after their 18th birthday if they meet the criteria for registration beyond the age of eligibility. See the Guide to Advancement, section 10.0.0.0, for details.

REQUIREMENT 1. Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout.

REQUIREMENT 2. Demonstrate that you live by the principles of the Scout Oath and Scout Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

Table with columns: Name, Address, Telephone, Email. Rows for Parents/guardians, Religious, Educational, Employer (if any), Two other references.

REQUIREMENT 3. Earn a total of 21 merit badges [required badges are listed]. List the month, day, and year the merit badge was earned and the unit number it was earned in.

Table with columns: MERIT BADGE, DATE EARNED, UNIT NO., MERIT BADGE, DATE EARNED, UNIT NO., MERIT BADGE, DATE EARNED, UNIT NO. Includes entries for Camping, Citizenship, Communication, Cooking, Emergency Preparedness, Environmental Science, First Aid, Swimming, Personal Management, Personal Fitness, Family Life, Wilderness Surv.

*Cross out badges not earned. If a crossed-out badge in #7, #8, and #10 was earned, it may be reentered in 14 through 21. You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).



Reports & Applications

Scout 05/22/2018
1a Scout Oath & Law
1b Scout Spirit
1c Salute & Sign
1d First Class Badge
1e Outdoor Code
1f Pledge of Allegiance
2 Attend meeting: Complete 2a-2d
2a Describe Youth Leadership
2b Describe Advancement
2c Describe Ranks
2d Describe Merit Badges
3a Patrol Method
3b Patrol Spirit
3c Knots (3)
4b Whip and fuse rope
5 Knife safety
6 Personal protection
6a Pamphlet Exercises
6b Cyber Chip
7 Scoutmaster conference

Tenderfoot
1a Prepare to camp
1b Sleep in tent
1c Outdoor Code
2a Help cook a meal
2b Show cooking safety
2c Explain patrol eating
3a Square knot
3b Two half-hitches
3c Taut-line hitch

Second Class
1a Participation
1b Leave No Trace
1c Select patrol camp site
2a Explain cooking fires
2b Prepare cooking fire
2c Build a fire
2d Camp stove
2e Plan & Cook Meal
2f Sheet bend
2g Bowline
3a Orient a map
3b Hike 5 miles
3c Describe hike hazards
3d Demonstrate navigation
4 Identify wild animals
5 Know safe swim
5a Beginner swim test
5b Water rescues
5c Swimming rescues
6a First aid
6b Hurry case actions
6c Injury prevention
6d Emergency responses
6e Car accident response
7a Be physically active
7b Reflection & Goal Setting
7c Substance Abuse Risks
8a Flag ceremony
8b Flag respect
8c Plan an earning goal
8d Compare 3 prices
8e 2 Hours of Service

First Class
1a Participate in 10 events
1b Tread Lightly!
2a Plan a campout menu
2b Develop menu budget
2c Know cooking tools
2d Know food safety
2e Cook on 1 campout
3a Know lashing uses
3b Demonstrate knots
3c Demonstrate lashings
3d Lash camp gadget
3e Orienteering course
4a GPS use
4b Identify native plants
4c Weather forecasts
4d Hazardous weather
4e Local weather
4f BSA swim test
4g Safety Afloat
5a Boat parts
5b Show boating body position
5c Line rescue
5d Heart attack
5e Bandages
5f Transport others
5g Utility hazards
5h Emergency plan
5i Potable water
5j Be physically active
5k Reflection & Goal Setting
5l Discuss citizenship
5m Study an environmental issue

Wolf 2015 requirements

05/26/2015

1a Call of the Wild
1b Council Fire
1c Duty to God Footsteps
1d Howling at the Moon
1e Paws on the Path
1f Running With the Pack
2a Wolf elective adventure
3a Pamphlet exercises
3b Cyber Chip award

Bear 2016 requirements

04/16/2016

1a Bear Claws
1b Bear Necessities
1c Fellowship and Duty to God
1d Fur, Feathers, and Ferns
1e Baloo the Builder
1f Paws for Action (Duty to Country)
2a Bear elective adventure
3a Pamphlet exercises
3b Cyber Chip award

Eagle

1 Active 6+ months
2 Demonstrate Scouting spirit
3 Earn 21 merit badges
First Aid #
Cit. in Comm. #
Cit. in Nation #
Cit. in World #
Communication #
Cooking #
Pers. Fitness #
Emergency Prep. #
Enviro. Science #
Personal Mgmt. #
Swimming #
Camping #
Family Life #
Wilderness Surv.
Geocaching
Music
Metalwork
Shotgun Shooting
Rifle Shooting
Small-Boat Sailing
4 Position of responsibility
5 Eagle project
6 Scoutmaster conference
7 Board of review



BOY SCOUTS OF AMERICA

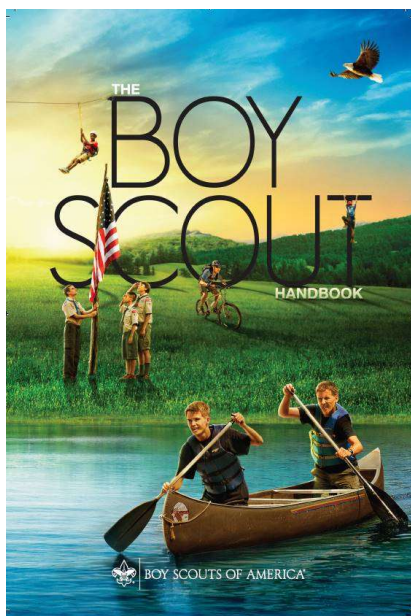
Prepared. For Life.®

Protects Privacy

- Scoutbook is hosted at a secure, state of the art virtual data center facility
- Complies with **Children's Online Privacy Protection Act (COPPA)**. No child under the age of 13 can register on Scoutbook.
- Utilizes **HTTPS** encryption **on every page**
- All **passwords** are one way hashed using **SHA-256** 128 bit encryption with salt.
- **Secure, transparent communication** between leaders and parents. All communication done on Scoutbook goes through the parents. Parents are the only one who can add a Scout's email address to his profile. Parents are the only one who can give their Scout access to their account.
- Mailings from leaders to Scouts always include the parents.
- No storage of SSN
- No storage of Internet Advancement Password
- Real Time Protection Against Hackers
- **Scoutbook protects all Scouts photos and last names**



Scoutbook does Not Replace Handbooks and Merit Badge Pamphlets



NOT JUST A PLACE TO RECORD A SIGNATURE
This is the Scout's "how to" book



BOY SCOUTS OF AMERICA

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Assistance

- ♣ For help, Scoutbook user guides are at <http://bit.ly/scoutbook>
- ♣ Post a note there if you have questions or start a new thread at the forums at: <https://www.scoutbook.com/mobile/forums>
- ♣ The Scoutbook help desk is at: Scoutbook.support@scouting.org



Any Questions?

Thank you!!

