

# EXPLORING™

CAREER ACHIEVEMENT  
AWARD PROGRAM

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# INTRODUCTION

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## BACKGROUND

Exploring programs involve active learning and include lots of fun-filled, hands-on activities. Exploring promotes the conditions necessary for the growth and development of adolescents. The following are the key components of the Career Achievement Award programs, which allow young people to acquire and be recognized for career proficiency achievement and community service.

## PURPOSE

The purpose of the Career Achievement Award program is to

- Provide direction to Explorers registered in a post in individual career proficiency.
- Motivate Explorers to discover new career opportunities.
- Recognize Explorers for significant community service.
- Give Explorers distinguished credentials for their résumés.

## REQUIREMENTS

Explorers can earn a Career Achievement Award in one or all of the 12 career fields. To earn a Career Achievement Award, the candidate must provide 50 hours of community service and complete any nine career achievements. The adult leader certifies that each Explorer has satisfactorily performed 50 hours of community service and verifies that each candidate has completed at least nine achievements within the career cluster.

**NOTE:** Only Explorers registered in a post can qualify for this award. Explorers registered in a club can qualify for the Career Awareness Award.

## RECOGNITION

The Career Achievement Award Certificate, SKU 639678, has space for signatures of both the adult leader and the organization head. Certificates are available through your local Exploring office. Adult leaders may present them as merited.

## QUALIFYING ACHIEVEMENTS

Due to the flexible nature of the program, adult leaders are permitted a reasonable degree of latitude in substituting appropriate achievements that serve to meet the requirements for the Career Achievement Award.

# CAREER ACHIEVEMENT AWARD APPLICATION

Submit this application along with the service hours log and career achievement checklists to your unit leader to complete the award process. Upon approval you will receive the Career Achievement Award Certificate. (Tip: Include a copy of your certificate in college, job, and scholarship applications.)

## PART ONE CANDIDATE PERSONAL DATA

POST NO.	PARTICIPATING ORGANIZATION	
NAME	NICKNAME	
ADDRESS	P.O. BOX	
CITY	STATE	ZIP CODE
EMAIL		
HOME PHONE	BIRTH DATE	

## PART TWO ADULT LEADER CERTIFICATION OF CANDIDATE

I certify that the above-named candidate has fulfilled nine required achievements and 50 hours of community service for the Exploring Career Achievement Award and has my approval for recognition of this significant accomplishment.

ADULT LEADER	DATE
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# LAW ENFORCEMENT CAREER ACHIEVEMENT CHECKLIST

NAME

POST NO.

The Law Enforcement Career Achievement Award recognizes Explorers who have completed select achievements and engaged in various practical experiences that will assist them in making an informed decision about a career in law enforcement or a related profession in the field of criminal justice. Explorers must complete nine of the following achievements in order to qualify for the award. Achievements annotated with an asterisk (\*) are required to earn the award.

1. \*Earn the Law Enforcement Training Proficiency Award.

DATE COMPLETED

ADULT LEADER  
INITIALS

2. Complete a certified Law Enforcement Exploring Advanced Training program. Certification requirements for agencies or organizations providing basic and/or advanced Law Enforcement Exploring training are outlined in the Law Enforcement Exploring section of the Exploring website.

DATE COMPLETED

ADULT LEADER  
INITIALS

3. \*Earn the Community Service Proficiency Award. **Note:** The 100 hours of community service mandated for this award exceeds the level of community service required for the Career Achievement Award for all Exploring career interest programs.

DATE COMPLETED

ADULT LEADER  
INITIALS

4. \*Earn the Law Enforcement Exploring Physical Fitness Proficiency Award. **Note:** An Explorer who is unable to earn this award due to a medical condition or physical disability can fulfill this achievement by reviewing information in the Cognitive Assessment Study Guide for this award, passing the Cognitive Assessment test with a minimum score of 90 percent, and making a presentation to the post on the importance of physical fitness, proper nutrition, and stress management for law enforcement officers.

DATE COMPLETED

ADULT LEADER  
INITIALS

5. Earn the Crime Prevention Proficiency Award. **Note:** The mandated 25 hours of service in support of sponsoring agency crime prevention projects can be applied to the 100 hours of service required for the Community Service Proficiency Award.

DATE COMPLETED

ADULT LEADER  
INITIALS

6. \*Earn the Law Enforcement Service Proficiency Award. **Note:** The required 25 hours of service required for the Crime Prevention Proficiency Award can be applied to the 100 hours of service required for the award.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

7. \*Earn the Emergency Preparedness Proficiency Award.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

8. Earn the Firearms Training Proficiency Award.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

9. Earn the Drug Abuse Prevention Proficiency Award.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

10. Attend a biennial National Law Enforcement Exploring Conference or a state, regional, or local conference or academy that is a minimum of three days in duration and primarily focuses on law enforcement training, competition, or other related activities.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

11. Attend a biennial National Law Enforcement Exploring Leadership Academy or a certified local, state, or regional Law Enforcement Exploring Leadership Academy.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

12. Provide a minimum of 25 hours of program support to a Middle School Explorer Club with a career interest in law enforcement.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

13. Observe (for a minimum of five hours) a state and/or federal criminal trial and make a presentation to the post regarding the basis for the trial and observations about the proceedings and protocol.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

14. Conduct an analysis of a litigated police misconduct case and present a report to the post detailing the allegations, facts, and disposition of the case. Following the presentation, lead a discussion about the conduct of the officers involved within the contexts of ethics and professionalism in law enforcement.

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DATE COMPLETED

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ADULT LEADER  
INITIALS

15. Visit a forensic laboratory and make a presentation to the post on any one element of forensic processing (i.e., fingerprints, DNA, digital evidence, impression and pattern evidence, etc.) and how first responders to a crime scene can best identify and preserve such evidence until crime scene specialists arrive.

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DATE COMPLETED

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ADULT LEADER  
INITIALS



## RESOURCES

For additional information, refer to the following resources online at [www.exploring.org/law-enforcement](http://www.exploring.org/law-enforcement).

- Law Enforcement Exploring Program Guidelines
- Law Enforcement Exploring Resource Guide for Adult Leaders
- Law Enforcement Exploring Proficiency Award requirements

## QUALIFYING ACHIEVEMENTS

Adult leaders are permitted a reasonable degree of latitude in substituting or modifying non-required achievements that serve to meet the qualifying requirements for the Exploring Law Enforcement Career Achievement Award. In order to maintain the spirit and integrity of the award, each adult leader should judiciously exercise the authorization of any substitute or modification to an award achievement.

## REQUIREMENTS

An Explorer must complete nine of the outlined achievements, including the five required achievements annotated with an asterisk (\*), to earn the Law Enforcement Career Achievement Award. The adult leader submits a Career Achievement Award application, certifying an Explorer has met all requirements for the award, and submits it to the local Exploring representative for authorization of the award and to order the recognition certificate (SKU 639678).